

## **Terms of Submission**

Each work has to be registered and submitted online. Every director, author or artist may submit a maximum of five works to the different sections of the Kassel Documentary Film and Video Festival. The submitted works should be current productions of the years 2017 or 2018. To be complete, each application must include a short synopsis, a biography and a filmography. The work has to be submitted as a link for streaming (not limited in time) via a video platform for the preselection process.

In case the original version is neither in English nor in German, the work should be subtitled in English or German. For installation proposals, we need a detailed project sketch and estimated costs for realization, a list of the technical requirements as well as a video documentation and photographs, if available.

Proposals for the interfiction symposium have to be submitted via [www.interfiction.org](http://www.interfiction.org)

**Deadline for all sections is July 8, 2018.** The results of the selection will be announced via e-mail by the end of October. If your work has been selected, we will request a screening copy in best possible quality and will, as far as possible, invite the authors and artists to come to Kassel during the festival to join us for discussions and pay a screening fee. Selected films and videos will further be provided in a video library for accredited guests only, if the submitter does not explicitly object.

## **Transport and Customs**

All deliveries to and from the festival are at the risk of the sender. Shipments from non EU-countries have to bear the following note: "No commercial value. For cultural purposes only. Temporary loan for festival. Value = 0 Euro". Shipments whose customs declaration forms have not been filled out accordingly will not be accepted. The costs of sending material and screening copies to the festival are at cost of the sender. The festival will cover the costs for the return of the screening copies. During the festival, all screening copies are insured for their replacement value. Any claim for compensation must be asserted within 10 days after the screening copy has been returned.

## **Rights of Use and Archival Storage**

All preview material submitted to the 34th Kassel Dokfest remains in the festival archive. The archived works will be accessible solely for academic and curational purposes. For the festival communication the submitters provide the Kassel Documentary Film and Video Festival with texts and images which can be used (amongst others) in the catalog, the festival flyer, the website as well as for further advertising efforts undertaken by the Kassel Dokfest. (The Kassel Dokfest reserves the right to publish own texts.) With the submission of these materials the submitters assure, that they own the right of use for these materials and that this does not collide with the rights of other third parties or collecting societies. It is the responsibility of the producers, distributors and / or other applying organizations

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to ensure that permission has been obtained from all appropriate parties before submitting a work for selection to the festival.

The Kassel Dokfest is a partner of the digital archive and presentation project [mediaartbase.de](http://mediaartbase.de), for which the documenta Archiv Kassel / Kassel Dokfest together with the European Media Art Festival Osnabrück (EMAF) and the ZKM | Institut für Musik und Akustik des ZKM | Zentrum für Kunst und Medientechnologie Karlsruhe were selected by the Kulturstiftung des Bundes for the KUR-Program to Preserve and Restore Mobile Cultural Assets. The aim of [mediaartbase.de](http://mediaartbase.de) is to save the extensive collections of the respective institutions and make them accessible to the public.

Within the project [mediaartbase.de](http://mediaartbase.de) preview copies of the works presented in the festival program will be registered and indexed and (only) the metadata of the respective works will be displayed in the portal. A presentation of the films and videos – in excerpts or in whole – is not intended. Only with the consent of the respective filmmaker, artist, producer as well as the Kassel Dokfest can works be digitalized and incorporated into [mediaartbase.de](http://mediaartbase.de). This is regulated through a contract, which is agreed upon with all parties involved.